



32a Creekmoor Lane, Creekmoor
Poole, Dorset BH17 7BS

Tel: 01202 460703
Email: enquiries@deewp.co.uk

CONFIDENTIALITY AGREEMENT

This confidentiality agreement has been prepared and is being distributed on behalf of DeeWP (“The Service Provider”) by Dee Briston (Manager) who acknowledges and accepts the terms and conditions of this Confidentiality Agreement.

The Service Provider agrees that they shall not during the course of the contract with **“INSERT CLIENT NAME”**, and at all times (without limit) after the termination thereof (howsoever the same is determined), directly or indirectly, make use of, or disclose (to a third person, company, firm, business entity or other organisation whatsoever) or exploit for their own purposes or for those of any other person, company, firm, business entity or other organisation whatsoever, any trade secrets or Confidential Information (as defined below) relating or belonging to **“INSERT CLIENT NAME”** or any of its clients.

Confidential Information includes, but is not limited to, any information relating to clients (including clients with whom **“INSERT CLIENT NAME”** is negotiating), client lists or requirements, charge out rates or charging structures, marketing information, intellectual property, business plans or dealings, precedents, technical data, financial information and plans, any document marked “confidential” or any information which the Service Provider has been told is confidential or which might reasonably be expected to be regarded as confidential, or any information which has been given to **“INSERT CLIENT NAME”** in confidence by clients, suppliers or other persons.

The obligations contained in this provision shall not apply:

To any information or knowledge which may subsequently come into the public domain other than by way of unauthorised disclosure (whether by the Service Provider or by a third party);

To any act of The service Provider in the proper performance of their contractual duties;



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Where such use or disclosure has been properly authorised by ***“INSERT CLIENT NAME”***;

To any information which the Service Provider is required to disclose in accordance with an order of a Court of competent jurisdiction.

In complying with these confidentiality obligations The Service Provider must refrain from discussing, reading or disclosing Confidential Information openly in public areas, such as, on trains, buses and airplanes, on mobile telephones, or in restaurants. If the Service Provider is in any doubt as to the extent and/or the ambit of these obligations they should, in the first instance address any queries to ***“INSERT COMPANY CONTACT NAME”*** of ***“INSERT CLIENT NAME”***

DeeWP acknowledges that the client reserves the right to terminate any contract should they become aware of any unauthorized use of the Confidential Information.

Signed 

(Mrs. D A Briston / Manager of DeeWP)

Dated ***“INSERT TODAY’S DATE”***